

Good, comprehensive report.

31 August 1988

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MEMORANDUM FOR: Deputy Director for Administration

FROM: John M. Ray
Director of Logistics

SUBJECT: Report of Significant Logistics Activities for
the Period Ending 30 August 1988

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1. Events of Major Interest That Have Occurred During the
Preceding Week:

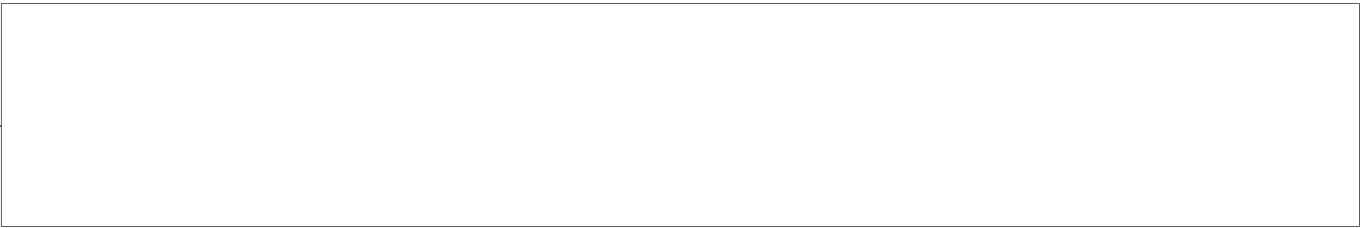
* a. OL reports that five bids were received for construction of the Child Day Care Center. Hitt Contracting, Inc., submitted the lowest bid of \$1,755,826 and will be awarded the contract once the National Capital Planning Commission gives final approval to the project, on or about 7 September. It is anticipated the project will be completed within 9 months.


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

* f. On 23 August, the Printing and Photography Group, OL (P&PG/OL), received a request for graphic aides from the Counterterrorist Center, DO, for a briefing to be given to senior-level representatives of the Secret Service on international terrorism. 

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i. OL reports that five bids were received for renovation of the 4G corridor of the Original Headquarters Building which will be occupied by the Office of Imagery Analysis. A firm-fixed-price contract in the amount of \$770,700 will be awarded to Hitt Contracting Inc. 

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j. On 26 and 27 August, the Facilities Management Division, OL, moved the Office of Near Eastern and South Asian Analysis, DI (NESA/DI), from the Original Headquarters Building to the 6P corridor in the New Headquarters Building. The NESA move consisted of  people with an average of 10 boxes, 3 pieces of furniture, and 1 1/2 pieces of computer equipment per person. The actual move was completed in 9 hours. 

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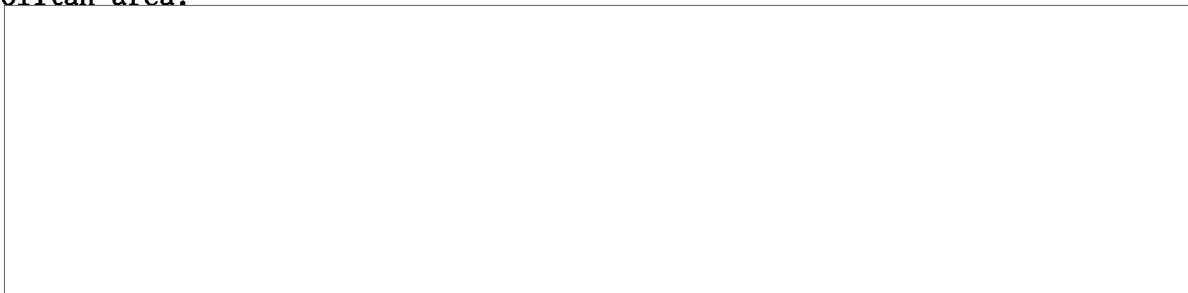
k. OL reports that the  Quality of Food Service Questionnaire has produced a 50 percent response from occupants of that building. The compilation of the results will be forwarded to Mr. Robert Adams, Supervisor for the Virginia Department of the Visually Handicapped, for their review. 

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* l. Following is a status report provided by OL on asbestos removal and concerns in various Agency buildings throughout the Washington Metropolitan area:

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(2) Removal of asbestos-ceiling tile on the 2nd floor and installation of new ceiling tile on the 8th floor of Key Building has been completed. The removal of the remaining 100 square feet of tiles and asbestos pipe insulation on the 12th floor and penthouse areas is expected to be completed by 6 September.

(3) The General Services Administration (GSA) has agreed to pay the cost of asbestos removal at East, South, and Central Buildings (the 2430 E Street Complex). Representatives from the Offices of Logistics and Medical Services have contacted a contractor who specializes in asbestos removal. It is anticipated that a survey to determine the cost of this project will be completed by 2 September. [redacted]

2. Significant Events Anticipated During the Coming Week:

b. On 3 September at 2400 hours, the Facilities Management Division, OL, will begin moving the North Side Computer Center (GE78) to three computer areas in the New Headquarters Building. OL will also provide escorts to supplement Office of Information Technology personnel assisting in the move. It is anticipated that this effort will be completed by 1800 hours on 3 September. [redacted]

c. OL reports that due to unforeseen construction problems, the opening date for the [redacted] food facility was changed from 29 August to 6 September. A notice has been sent to all [redacted] employees. [redacted]

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